



## YOR 2 RFA Questions and Answers

*See below for responses to questions received as of January 5, 2021.*

### PERIOD OF PERFORMANCE/DATE CHANGES

The schedule and important dates have been changed as follows:

- Projected Award Announcement date: February 15, 2021.
- Services Begin: March 1, 2021
- Services End: August 31, 2022

### APPLICATION FORM

**Question: Does the form count the number of words to help us not exceed the maximum?**

Answer: No. The revised form counts the maximum number of characters and indicates in the instructions the approximate number of words in each section. You are responsible for making sure your answers fall within the maximum character allotment. The form will not tell you when you are over, but it will not allow you to add more text beyond the maximum allowed.

**Question: Can we recreate the form?**

Answer: Yes.

**Question: I am having a problem with the form.**

Answer: The application form had some technical issues and has been fixed. Please make sure you are using the version dated 1/6/2021. Also, this form works best if you download it to your computer and open it via Adobe. If you open it using a web browser, you may run into issues. AdobeReader is available for download for no cost at <https://acrobat.adobe.com/us/en/acrobat/pdf-reader.html>.

## FUNDING RELATED QUESTIONS

**Question:** We're in the middle of preparing our bid for the new YOR RFA and wanted to know what the actual length of the contract was for 18 or 19 months?

Answer: Provide an 18-month budget. The anticipated contract term has been revised to March 1, 2021 through August 31, 2022 (18 months).

**Question:** We are working on our proposal and finalizing our budget. The RFA and the budget template instructions state it is an 18-month project, but the dates of the program on the RFA, website, and instructions state that the program will run 2/15/2021 through 9/15/2022, and this is actually 19 months. How would you like us to complete the budget? Using 18-months' worth of costs or 19-months'?

Answer: Provide an 18-month budget. The anticipated contract term has been revised to March 1, 2021 through August 31, 2022 (18 months).

**Question: Is this grant going to be a cost reimbursement contract or would it be based on fees?**

Answer: The contract will be a deliverable-based budget. Grantees will report on the number of youth served, and invoicing and performance is monitored, but it is not a fee-for-service contract.

**Question: We would like to apply for this grant as a way to continue funding a program already established, although the current funding for it ends in September. Would you accept an application that had a proposed start date of October 1, 2021 and was planned for 12 months instead of the 18?**

Answer: These funds are intended to expand access, not continue funding of existing programs. There is a ramp up period where grantees may be actively engaged in capacity-building activities, but all services should be available for youth no later than June 30, 2020.

## ALLOWABLE COSTS AND SCOPE OF SERVICES

**Question: The current program that is already established focuses on providing substance use disorder (SUD) counseling and resources for youth also at risk of contracting HIV/AIDS. Would we be able to propose a program that focuses both on SUD counseling and HIV navigation services, or would we be limited to doing SUD work only?**

Answer: Youth who are also at risk of contracting HIV/AIDS and misusing stimulants and/or opioids is an appropriate target population. See the implementation plan Service Element 2 for the YOR California definition of navigation services. For youth with co-occurring opioid/stimulant misuse and health conditions or mental health disorders, navigation to help them to access the range of services that they need is appropriate.

**Question: How many elements from the YOR California MAT and Service Model do we need to hit in our implementation plan?**

Answer: We anticipate that selected applicants and their partners will make all of the service elements available for youth with OUD/StUDs.

**Question: Can you clarify the use of funding to provide education, prosocial activities, and direct service to children who are at risk due to having one or both parents with opioid and/or stimulant misuse?**

Answer: The purpose of YOR California is to increase access to services for youth ages 12-24 who are misusing opioids or stimulants and their families. Family services should be linked to improving outcomes for youth.

**Question: I am hoping to get clarification around the allowable expenses for staffing. Is it acceptable for YOR funds to support the recruitment of a MAT access provider?**

Answer: Staff recruitment is an allowable cost.

**Question: Are HIV and Viral Hepatitis testing services allowed to be included in the scope of this proposal?**

Answer: Yes.

**Question: Are we able to include education and distribution of Naloxone kits in our proposal?**

Answer: Yes.

**Question: What constitutes “stimulants?” In one part of the webinar, it is referred to as methamphetamines and in another part it is defined as MDMA, ADHD medications, cocaine, and methamphetamines. For the purpose of providing direct service to youth with this grant, is it the broader or more limited definition?**

Answer: Stimulants include amphetamines, cocaine, methamphetamine, cocaine, Methylenedioxymethamphetamine (MDMA), and Khat. See the [informational webinar presentation slides](#) for more information.

## PROPOSAL CONTENT AND ATTACHMENTS

**Question: Do you have suggested models of or suggested content for partner MOUs and/or letters of Intent?**

Answer: No. Applicants will need to use their own Memorandum of Understanding (MOU) or letter of intent.

**Question: For the org. chart showing how YOR California fits within the lead agency and relates to other agency programs, can you please provide a little more clarification? The way it is worded, it sounds as if YOR California would be shown on the org chart as its own program within our agency - is that correct?**

Answer: The purpose of the organizational chart(s) is to show where the YOR California program will be housed and to give a visual representation of how it will operate (e.g., connecting with other agency programs/services, with subcontractors, partners, youth advisory group). It is unlikely that you would need agency organizational charts of subcontractors or partners.

**Question: For the org. chart showing the relationships to subcontractors/other key partner agencies, other stakeholders, and the youth advisory group, how should we show this? Do you need the agency org charts of subcontractors/other key partners?**

Answer: The purpose of the organizational chart(s) is to show where the YOR California program will be housed and to give a visual representation of how it will operate (e.g., connecting with other agency programs/services, with subcontractors, partners, youth advisory group). It is unlikely that you would need agency organizational charts of subcontractors or partners.

**Question: In Section 4 of the application, Management Plan, under #3, Policy Change, could you provide some examples of organizational policy changes that would be needed to implement this program?**

Answer: Examples could include the hours in which services are available or removing barriers to medication-assisted treatment (MAT).

**Question: Can we still submit a Notice of Intent?**

Answer: Yes. The deadline for the Notice of Intent has been extended to January 8, 2021. Please submit your Notice of Intent to let YOR California know of your intent to apply.

## CAPACITY BUILDING ONLY APPLICATIONS

**Question: For capacity-building grants, are there timeline expectations for implementation plan submission? Does the implementation plan need to be submitted prior to the end of the grant period?**

Answer: The initial implementation plan must be provided as a part of the application. The final implementation plan should be submitted early in the process to allow time to implement the capacity building activities that improve access to services for youth misusing opioids and/or stimulants. For some applicants, developing a more comprehensive strategic plan may be an appropriate activity that is included in the implementation plan.

**Question: For capacity-building grants, who will approve implementation plans and what time period is expected for approval?**

Answer: The grantee liaison, YOR California Project Director, and the YOR California Principal Investigator will approve the implementation plans. Depending on the scope or proposed activities, DHCS may also need to approve the implementation plan. In most instances,

implementation plans will be approved or feedback provided within 14 days of submission.

**Question: Should funds be included in capacity building grant budgets for implementation or is implementation expected to occur following the capacity-building grant period?**

Answer: Yes. YOR California anticipates that selected applicants will have partnerships and implement capacity-building activities (e.g., assessment, workforce development, developing workflows) that increase access for youth misusing opioids and/or stimulants as a part of this project.

**Question: Would it be possible to propose a hybrid model of capacity building followed by implementation?**

Answer: This would be an implementation grant. YOR California expects implementation grants to have all services available to youth by June 30, 2021.

**Question: Can you please provide clarity about capacity building grant. Does an agency have to provide MAT services if they are applying for capacity building? If it is not a requirement, what elements must be covered under the capacity building?**

Answer: The purpose of capacity-building grants is to expand access to services for youth with OUD/StUD or misusing opioids and/or stimulants, including access to MAT services. See the RFA page 4-5 for requirements and examples of capacity-building only activities.

Check back for updates. There are a few questions that are pending a response from DHCS.