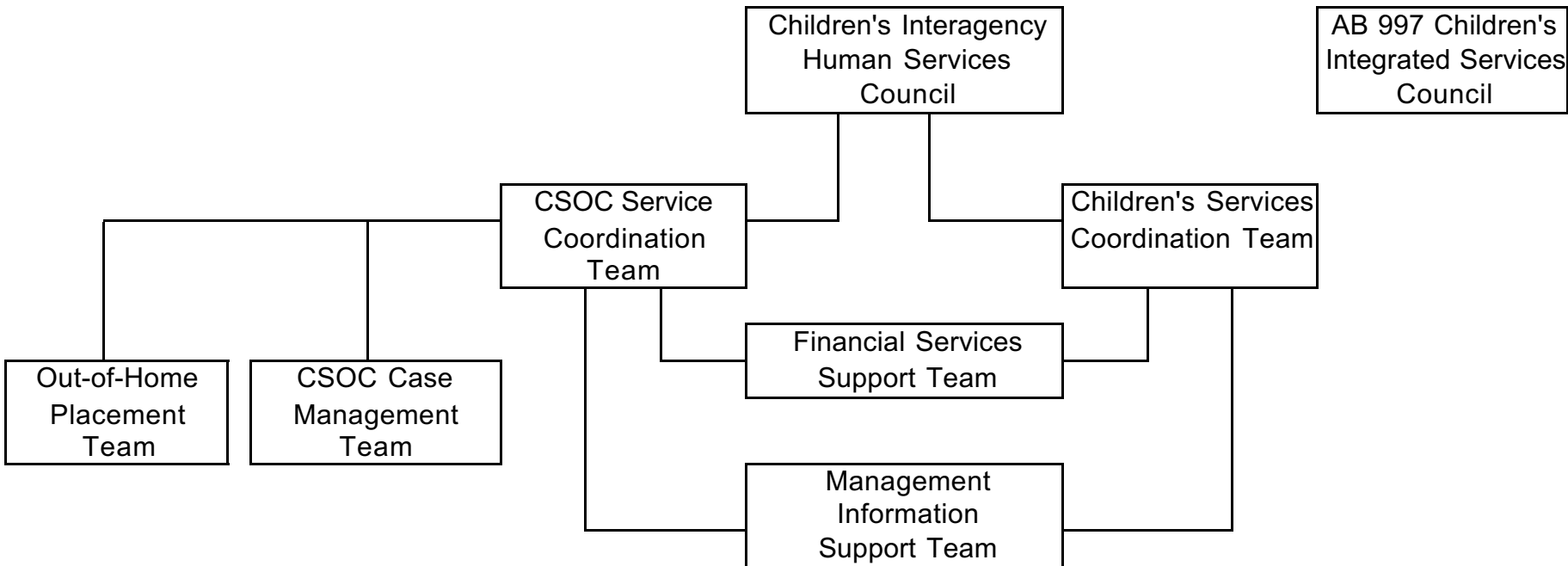


**I. The Collaborative Children’s Services Model**



**Group Membership, Meeting Schedule, and Functions**

**1. AB 997 Interagency Children’s Services Council**

**Membership:** Top management from all child-serving departments and agencies, representatives from law enforcement and community based organizations.

**Function:** To develop integrated children’s services to better meet the needs of children in the county.

**Frequency of Meetings:** Monthly

**2. Children’s Interagency Human Services Council**

**Membership:** Department directors and senior managers from the major child-serving county agencies. These members also sit on the AB 997 Interagency Services Council.

**Function:** Coordination of children’s services. The Council makes decisions about what services will be developed and how they will be financed.

**Frequency of Meetings:** Bi-weekly

**3. The Children’s System of Care (CSOC) Service Coordination Team**

**Membership:** Senior managers from the major child-serving county agencies. These are the same senior managers that serve on the Children’s Interagency Human Services Council.

**Function:** To develop and refine policies and procedures to ensure the efficient operation of services within the system of care.

**Frequency of Meetings:** Initially bi-weekly; when the system is operating efficiently, may meet monthly.

**4. The Children’s Service Coordination Team**

**Membership:** The same senior managers that serve on the CSOC Service Coordination Team and the Children’s Interagency Human Services Council.

**Function:** To develop policies and procedures to ensure the efficient operation of integrated children’s services for children not served in the children’s system of care.

**Frequency of Meetings:** Bi-weekly

**5. Financial Services Support Team**

**Membership:** Administrative and fiscal officers from the major child-serving county agencies.

**Function:** To maximize the collaborative use of funds to support multi-agency programs and structures.

**Frequency of Meetings:** Monthly

**6. Management Information Support Team**

**Membership:** Information systems analysts from the major child-serving county agencies.

**Function:** To explore information systems and data issues related to children’s human service coordination.

**Frequency of Meetings:** Monthly

**7. CSOC Case Management Team**

**Membership:** Staff from the major child-serving county agencies.

**Function:** To develop coordinated service plans for children, youth, and their families who have multi-agency needs and require coordinated services to remain in their homes, schools, or communities, and for children and youth who are returning from placement and require a coordinated interagency transition and/or ongoing service plan to successfully reintegrate into the community.

**Frequency of Meetings:** Bi-weekly

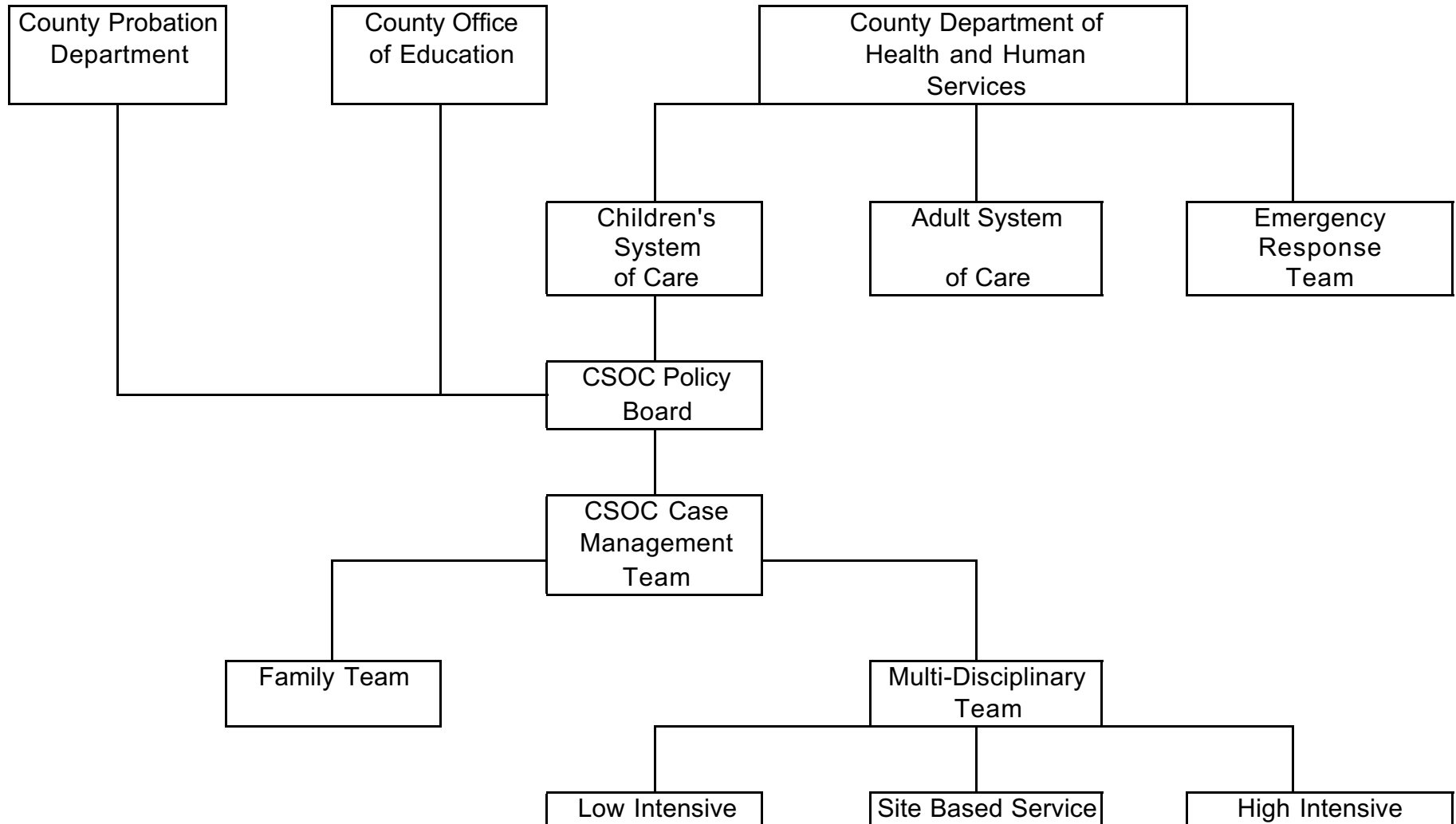
**8. CSOC Out-of-Home Placement Team**

**Membership:** Supervisors from the departments of Mental Health, Probation, and Social Services.

**Function:** To assess children to determine if they require out-of-home or out-of-county placement; make recommendations regarding placement type, level, treatment plans, and estimate length of stay; develop, recommend, locate, and monitor placements and services; and semi-annually screen each child to ensure the appropriate level of care, that service needs are being met, that progress is being made toward placement goals, and to estimate time of return to county.

**Frequency of Meetings:** Frequently (e.g., 3-4 days a week for 4-5 hours a day) to ensure collaborative decisions are made in a timely manner to meet such things as court imposed deadlines for placement recommendations.

## II. The Structurally Integrated Children's Services Model



Service Need

Management

Service Need

**Group Membership, Meeting Schedule, and Functions**

**1. County Department of Health and Human Services**

**Membership:** County welfare, public health, medical care services, and Community Services. The department is organized into three units: Children’s System of Care, Adult System of Care and the Emergency Response Team.

**2. Children’s System of Care Unit**

**Membership:** Child welfare services, children’s mental health services, and substance abuse services.

**Function:** Serves as the administrative arm of the CSOC Policy Board, also has a unified children’s services budget.

**3. CSOC Policy Board**

**Membership:** Department Directors from the CSOC Unit, County Probation Department, and County Office of Education.

**Function:** To review interagency programs and policies, identify gaps/problems in county programs, and plan coordinated programs to meet county needs.

**Frequency of Meetings:** Monthly

**4. CSOC Management Team**

**Membership:** Supervisors and managers from the DHHS CSOC Unit, County Probation Department, and County Office of Education.

**Function:** To consider cases that are multi-need, non-routine, and require multi-agency intervention; develop case plans to address the needs of the child and family; designate the lead agency for case management; authorize resources to be expended to deliver the planned services; and promote collaboration among the children’s system of care staff.

**Frequency of Meetings:** Weekly

**5. Multi-disciplinary County Services Program**

**Membership:** Staff from the DHHS CSOC Unit (Mental Health and Child Welfare Services), Probation, and Education.

**Function:** To provide integrated services to children, and families of children, who are in, or at risk of, out-of-home placement.

The services are provided through two interconnected teams: a family team and multi-disciplinary team. The staff is collocated and receives cross-training in the responsibilities of staff from the other children’s system of care agencies (Mental Health, Child Welfare Services, Probation, and Education).

**6. Family Team**

**Membership:** Representatives from both public and private provider agencies providing services and support to children and families.

**Function:** To provide leadership in the delivery of services in support of children and families.

**7. Multi-Disciplinary Team**

**Membership:** Highly-skilled and cross-trained professional staff from the partner agencies.

**Function:** To support the Family Team by ensuring comprehensive assessment, service design, service delivery, and reassessment. Classifies children's needs into three categories to most efficiently allocate staff time and resources.

**8. Low Intensive Service Needs Management**

**Membership:** One staff person from the Multi-Disciplinary Team.

**Function:** To manage the service plan for children who have been assessed to have a low need for intensive services.

**9. Site-Based Management**

**Membership:** Staff from the Multi-Disciplinary Team.

**Function:** The multi-disciplinary team provides support to the site-based team and provides ancillary services to strengthen site-based services. Children who have been placed in an intensive school, residential, or community program, which has a team of its own to monitor service delivery, are assigned to this category.

**10. High Intensive Service Needs Management**

**Membership:** Staff from the Multi-Disciplinary Team.

**Function:** The multi-disciplinary team provides intensive multi-staff interventions in support of the overall efforts of the family team. Children who have been assessed to have a high need for intensive services, or have numerous outcome indicators that reflect instability or crisis are assigned to this category.